

**Memorandum of Understanding between the
Orange Unified School District and the
Orange Unified Education Association
Concerning the 2020-2021 School Year**

The Orange Unified School District (“District”) and the Orange Unified Education Association (“Association”) of Orange County, CA enter this Memorandum of Understanding (“MOU”) regarding the 2020-2021 school year.

The Parties recognize that the COVID-19 pandemic currently necessitates significant modifications to the operation of schools to minimize the health risks associated with COVID-19 infection for all students, staff, and their families while also providing equitable access to education for students.

This MOU demonstrates that the parties are working collaboratively to develop a district-wide plan that is designed to minimize disruption to teaching and learning and protect the health and safety of students and staff.

1. Instructional Program

It is the intent of the District and Association to return to a traditional instructional program (Phase 3) as soon as is feasible consistent with applicable state and local directives issued in response to this pandemic. It is anticipated that the return to a traditional instructional program will occur in phases and may include distance learning (Phase 1) and modified in-person instruction (Phase 2). Exhibit A provides an overview of all OUSD Slice Elementary and Secondary models. The 2020-2021 school year will commence with a Distance Learning model (assuming the County of Orange is still on the Governor’s “Watch List”).

A. Distance Learning

- a. “Distance Learning” means instruction in which the student and instructor are in different locations and pupils are under the general supervision of a certificated employee. This includes daily live interaction with a certificated employee and peers for purposes of instruction in accordance with the law. Distance learning may include, but not limited to, video or audio instruction in which the primary mode of communication between the student and instructor is on-line interaction, instructional television, video, telecourses, or other instruction that relies on computer or communications technology. It may also include the use of print materials incorporating assignments that are the subject of written or oral feedback.
- b. The following are expectations regarding the implementation of online distance learning:

- i. Elementary and secondary teachers will follow Distance Learning Expectations and implement best practices as set forth in Exhibit B.
 - ii. Elementary/Secondary teachers will facilitate the instructional minutes as set forth in Exhibit C.
 - iii. Daily live interaction at all grade levels varies based on the standards or skills targeted for each content block or period. Teachers will be logged on to the virtual platform and available to students throughout each content block or period even while students are working in groups or independently.
 - c. During Phase 1, unit members will be afforded the flexibility to request a temporary remote work assignment by submitting a Request for Temporary Remote Work Assignment form.
 - i. Unit members working remotely may report to their worksites with advance notification to administration.
 - ii. Temporary remote work assignments for any or all employees may be discontinued at any time at the sole discretion of the District as determined by the Superintendent or designee. In such an event, upon request the district will schedule a meeting with the Association President or designee and the member to discuss the reasons.
 - iii. All unit members shall conduct distance learning from their worksites commencing four (4) days prior to a transition to Phase 2 instructional models.
 - iv. In the case of school closure, employees may be directed to report to an alternative work site or provide instruction remotely.
 - v. Should a waiver be granted to the District to open certain programs or schools, staff assigned to such programs or schools will report to work in accordance with applicable guidelines.

B. Modified In-Person Instruction (Phase 2- See Exhibit D)

- a. Secondary teachers will have the opportunity for daily individual and/or grade level planning time. Elementary teachers will have the opportunity for daily individual and/or grade level planning time, except for the 1st and 3rd instructional Wednesday of each month for professional development as determined by the site or district.
- b. Live streaming of classroom instruction may be required in order to incorporate students participating remotely. The District will provide the training and equipment necessary to support live stream instruction.
- c. Parties will meet to discuss the structure of the distance learning component of Phase 2.

2. Reasonable Notice Prior to Transitions in the Instructional Program

The District will provide reasonable notice via email to all staff prior to the transition to a different instructional model (e.g. Distance, Modified In-Person, Traditional) but in no event less than four (4) calendar days except under emergency circumstances.

3. Compensation and Leaves

- A. So long as the District continues to receive full state funding, unit members shall continue to be compensated as set forth in the Collective Bargaining Agreement (except as noted below) through the end of the 2020-2021 school year.
- B. Extra duty assignments (I.E... District and/or site committee meetings, sports practices and/or games, plays and/or rehearsals) canceled due to the COVID-19 emergency and school closure, are not subject to payment.
- C. The District shall apply leaves consistent with the Collective Bargaining Agreement. In addition to the foregoing, unit members shall have access to any additional leave for which they are eligible pursuant to any modifications to state and/or federal leaves recently enacted to address the coronavirus pandemic (e.g. Families First Coronavirus Response Act (FFCRA)).

4. Professional Work Day

- A. Hours of employment shall adhere to the following guidelines:
 - a. OUEA bargaining unit members will work hours consistent with the collective bargaining agreement regardless of instructional model.
 - b. OUEA bargaining unit members shall perform job functions reasonably similar to his/her regular assignment.
- B. Teachers will take student attendance daily as directed by administration.
- C. Teachers will attest to the instructional minutes through weekly recording and reporting of live instruction and assigned work.
- D. Teachers will collaborate with school administration of addressing excessive student absences to administration as set forth in Exhibit E.

5. Health Safety Measures

- A. The District will provide information and training to its employees in public health and safety measures, enhanced cleaning and hygiene to help prevent the spread of COVID-19 and will ensure, to the extent practicable, that its facilities have the necessary supplies for

preventive sanitation measures (e.g. gloves, facemasks, hand soap, hand sanitizer, and disinfectant).

- B. The District shall ensure that all District facilities are cleaned and sanitized on a regular basis. To the extent practicable, employees will have access to necessary supplies for preventive sanitation measures (e.g. gloves, facemasks, hand soap, hand sanitizer, and disinfectant).

6. Equipment and Support

- A. The District shall provide technology department help desk resources to support teachers during the workday.
- B. The District shall ensure, to the extent practical, all OUEA bargaining unit members assigned to teach students have access to a functioning computer.
- C. If OUEA bargaining unit members need to provide materials in print for their students, the District shall provide the means for printing. The OUEA bargaining unit member and school site administrator and/or his/her designee shall work collaboratively to decide a reasonable and appropriate delivery method including, but not limited to a grab-and-go mode of pick up at a district site and/or the use of the U.S. postal service. The District shall be responsible for the cost of printing and/or delivery as needed.

7. Professional Development:

- A. The District shall provide training opportunities and resources for OUEA bargaining unit members to enhance the skills necessary for the successful implementation of learning models.
- B. The District and OUEA continue to collaborate on the planning and implementation of professional development. A concerted effort will be made to utilize the knowledge and expertise of OUEA bargaining unit members.
- C. OUEA bargaining unit members who volunteer to facilitate and/or present a professional development opportunity for their colleagues shall be compensated at the miscellaneous rate of pay consistent with past practice.*

8. Evaluation Procedures

- A. Any notices required by Article 7 of the collective bargaining agreement may be delivered by e-mail.
- B. Any meeting required by Article 7 of the collective bargaining agreement may be held virtually.
- C. Any signatures required by Article 7 of the collective bargaining agreement may be obtained electronically.

9. Special Education

- A. Regionalized programs will operate on a traditional model when students are on campus.
- B. Staff will complete special education department required documentation regardless of the District's instructional model.
- C. Staff will follow special education requirements outlined in SB 98.
- D. In person related services will be offered for students regardless of the District's instructional model to the greatest extent possible.
- E. Deferred and new assessments may be required to be completed in person, in accordance with state and other applicable guidelines.

10. Member/Administrator Collaboration

- A. In a distant learning and/or blended model site administrators may monitor the OUEA bargaining unit member. The focus of these visits is assistance and collaboration.

11. Agreement to Meet

- A. The District and Association shall continue to meet regularly while this MOU is in effect.
- B. In the event the State of California deems alternative requirements for schools in response to COVID-19, the parties agree to meet as soon as practical.
- C. This MOU resolves the negotiable effects of re-opening schools in light of the continuing impact of the COVID-19 pandemic.

12. Term of Agreement

- A. This agreement shall remain in effect through the end of the 2020-2021 school year.
- B. The agreement may be extended by mutual agreement.

13. El Rancho Charter School

- A. The instructional schedules for Phase 1 and Phase 2 for El Rancho Charter School are attached as Exhibit F.

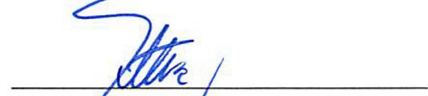
This Memorandum of Understanding is subject to ratification by both parties and subject to "AB 1200" review and approval by the Orange County Department of Education.

Memorandum of Understanding
Concerning the 2020-2021 School Year

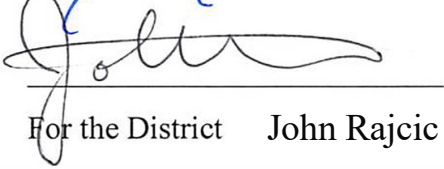
July 30, 2020



For the District Cathleen Corella

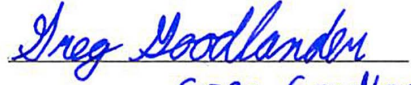


For the District Ernest Gonzalez

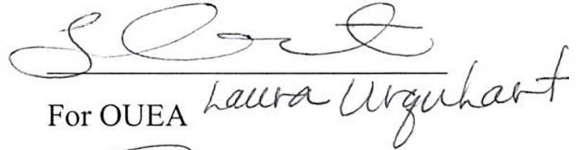


For the District John Rajcic

For the District



For OUEA Greg Goodlander



For OUEA



For OUEA

Anita Olson



For OUEA

Roger Urroz, Jr

Exhibit A

2020-2021 OUSD Instructional Models

The Orange Unified School District is prepared to pivot between the following instructional plans for the 2020-2021 school year. Orange Unified will determine the level for all students based on local, state and county health departments guidance. Parents will have the choice of 100% virtual options.

Phase 1

100% Virtual Learning

All students engaged in daily synchronous online instruction with teachers.

4 SLICE Block (middle)

3 SLICE Block (high)

Per Governor's mandate, until Orange County is off the monitoring list and has a decline in COVID-19 cases for 14 days or as mandated by local health officials

Phase 2: Modified In-Person Instruction

ELEMENTARY (TK-6):

SLICE allows families to pick from 3 options

- Full Day at school with class sizes reduced by half through collaboration with paraeducator or instructional staff.
- Blended Model (AM or PM choice) in the classroom with student completing assigned work virtually
- 100% Virtual Option: Taught by teachers at your elementary school (exact schedule to be released)

SECONDARY (6-12):

SLICE allows families to pick from 2 options

- Full Day at school with social distancing. Number of days in classroom depends on student requests (could be 2-5 days)
- Continue blocks through end of trimester (MS) and semester (HS)
- Students can change models between quarters to allow for flexibility
- 100% Virtual Option retaining enrollment status at your Secondary Site

- Students with disabilities and English Learners will have access to and be supported in any of the OUSD Instructional models adopted by the District
- Regionalized special education programs will operate on a traditional model
- Related services for special education will be provided in person/virtually to the fullest extent possible

Phase 3

Normal Operations Resume

Used if the state of California moves to Stage 4 and the Orange County Healthcare Agency states that conditions support in seat instruction without the need for social distancing

S-Student Centered
L-Live Instruction
I-Innovative Learning
C-Culturally Inclusive
E-Equitable Choices

100% Virtual Learning Option

- Students can choose the **Secondary Edge Virtual Academy** for virtual learning option
- Specialized curriculum designed specifically for virtual learning
- Classes taught by Orange Unified School District Teachers

Exhibit B

EXHIBIT B



ORANGE UNIFIED
SCHOOL DISTRICT

DISTANCE LEARNING
Fall 2020

Distance Learning Expectations

PURPOSE OF DISTANCE TEACHING AND LEARNING

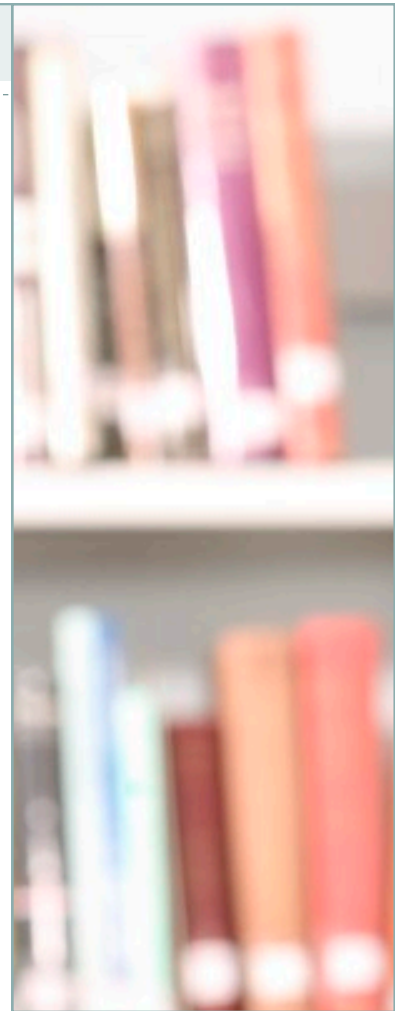
Per Senate Bill 98 there are specific guidelines that must be followed for distance learning.

Excellence in Academics

- Daily remote instructional lessons are designed following the OUSD SLICE learning schedule.
- Daily live instruction and student interaction for all content learning blocks/periods.
- Work regularly with grade level/department teams to build consistency.
- Distance learning shall include consistent instruction aligned to grade level standards that is provided at a level of quality and rigor equivalent to in-person instruction.
- Student progress to be communicated to families weekly (secondary) and bi-weekly (elementary) through automated Aeries grade book notification or via another method agreed upon by teacher & principal.
- Multiple opportunities will be given to students to show mastery of content.

Engagement and Student Support

- Individualized accommodations will be embedded to support student success and access, including assessments. Academic supports must be provided for English learners, students with disabilities, foster youth, homeless students and students who have fallen behind in their academic progress.
- Review daily schedule and post assignments and learning materials ahead of time.
- Allow multiple days for completion and flexibility with deadlines.
- Utilize small group strategies to support student achievement.
- Incorporate support for students' social emotional needs and cultural relevancy.
- Keep regularly assigned "office hours".
- Ensure a 24 hour response time to all questions during regular working hours.
- Provide students regular feedback on their work.
- Allow students multiple ways to show understanding of content by selecting activities that are engaging and allow for creativity.



SB 98 – Minimum Instructional Minutes

- 180 instructional minutes in kindergarten.
- 230 instructional minutes in grades 1 to 3.
- 240 instructional minutes in grades 4 to 12.
- Instructional minutes must be documented and include a weekly engagement log.

“
Teachers affect
eternity; no one
can tell where their
influence stops.
HENRY BROOKS ADAMS

Exhibit C



Distance Learning Instructional Schedules (Phase 1)

Elementary (TK-6)

Scheduled Content	Times
Schedule Review / Warmup Activities	8:10-8:20 am
ELA	8:20-9:20 am
Break	9:20-9:30 am
Math	9:30-10:30 am
Break	10:30-10:40 am
Science, STEM, Social Science, PE, VAPA	10:40-11:40 am
Lunch	11:40-12:20 pm
Collaborative Learning	12:20-1:10 pm
Structured Office Hours/Teacher Planning/Professional Development	1:10-2:10 pm

* Schedule to be modified to meet minimum SB98 minutes for TK – 3

Middle School (6-8)

Time	Trimester 1 (First Half) Through Early October	Trimester 1 (Second Half) Through Mid November
8:15-8:50	Period 1	
9:05-10:15	Period 2	Period 5
10:30-11:40	Period 3	Period 6
11:40-12:20	Lunch	Lunch
12:20-1:30	Period 4	Period 7
1:30-2:30	Structured Office Hours/Teacher Planning/Professional Development	

High School (9-12)

Time	Quarter 1	Quarter 2
7:55-8:35	Zero Period (Meets Daily) *	
8:45-10:05	Period 1	Period 2
10:15-11:35	Period 3	Period 4
11:35-12:15	Lunch	Lunch
12:00-1:35	Period 5	Period 6
1:35-2:35	Structured Office Hours/Teacher Planning/Professional Development	
2:35 and beyond	Club Meetings once per week (as prearranged by teacher)	

Exhibit D

Phase 2 In-Seat Instructional Schedules

Elementary (TK-6)

Mon/Tues/Th/Fri	TK-6 AM Cohort
Teacher Instructional time (ELA, Math, Science, Social Studies)	8:10-9:40
Recess	9:40-9:55
Teacher Instructional time (ELA, Math, Science, Social Studies)	9:55-10:55
Collaborative Learning (STEM, PE, VAPA)	10:55-11:30
Lunch	11:30-12:10
Collaborative Learning (STEM, PE, VAPA)	12:10-2:30

* Minutes based on 4th—6th grade SB 98 instructional minutes and maybe modified for TK—3rd

** Due to transportation, half the elementary schools will have a 7:30 start time

Middle School (6-8)

Time	Trimester 1 (First Half) Through Early October		Trimester 2 (Second Half) Through Mid November	
8:15-8:50	Period 1			
8:55-10:05	Period 2		Period 5	
10:05-11:55	10:05-10:40 Lunch A (6th and 7th Graders)	10:10-11:20 Period 3	10:05-10:40 Lunch A (6th and 7th Graders)	10:10-11:20 Period 6
	10:40-11:50 Period 3	11:20-11:55 Lunch B (8th Graders)	10:40-11:50 Period 6	11:20-11:55 Lunch B (8th Graders)
11:55-1:05	Period 4		Period 7	
1:05-2:05	Structured Office Hours/Teacher Planning/Professional Development			

High School (9-12)

Time	Quarter 1		Quarter 2	
8:00-8:40	Zero Period		Zero Period	
8:45-10:05	Period 1		Period 2	
10:05-12:10	10:05-10:45 Lunch A (9th and 10th Graders)	10:10-11:30 Period 3	10:05-10:45 Lunch A (9th and 10th Graders)	10:10-11:30 Period 5
	10:50-12:10 Period 3	11:30-12:10 Lunch B (11th and 12th Graders)	10:50-12:10 Period 5	11:30-12:10 Lunch B (11th and 12th Graders)
12:15-1:35	Period 5		Period 6	
1:35-2:35	Structured Office Hours/Teacher Planning/Professional Development			

Exhibit E

EXHIBIT E



Attendance Tiered Re-Engagement Plan Overview

Students missing a single day or a single period of school/class in a 3 day period:

- Parent/Guardian will receive an AERIES electronic message informing parent/guardian of their student's absence.

Students missing a single day or single period in 3 consecutive days:

- Classroom teacher/s will contact parents/guardian for a general welfare check regarding absences by phone and electronically.
- Other school / community resources will be provided and all will be documented in AERIES.
- Counselors and community liaisons will provide contact and resources for families struggling to get students to attend.

Students missing 5 days of school:

- Site Administrator or will contact parent/guardian and schedule a SART meeting to create a re-entry plan for student
- Site Administrator will contact SCS (Sergio Gonzalez x 5434)
- School site will send a 1st truancy letter

Students missing 7 days of school:

- SCS will contact parent/guardian regarding attendance and California State attendance laws.
- SCS will send out a 2nd truancy letter

Student missing 10 days of school:

- SCS will schedule a SARB meeting centered around student success for student and parent/guardian

Exhibit F

El Rancho Charter School

2020 - 2021 Distance Learning and Plan



On July 17, 2020, Governor Newsom shared the California “Plan for Learning and Safe Schools” which outlines the importance of safely opening schools and returning to in-class instruction. Based on the current California’s Department of Public Health guidelines, schools located in counties that are on the Monitoring List must not open for in-person instruction until their county is off the Monitoring List for 14 consecutive days.

Distance Learning (Online) Model: Students will attend all classes online on a structured schedule. Students will be in class live, daily with their teachers.

Per the Governor’s mandate and the current California’s Department of Public Health guidelines, until Orange County is off the Monitoring List for 14 consecutive days, El Rancho will start the school year 100% distance learning.

Due to the uncertainty of the Orange County conditions, and to maintain consistency for both students and staff, Distance Learning will be online for the 1st quarter of school. Conditions will be re-evaluated using the Governor’s Monitoring List timeline to determine future options.

El Rancho’s reopening plan was developed around three components: 1. Health and safety for all students, staff and families. 2. Flexible curriculum and instruction. 3. Emotional support and mental health.

1. Health and Safety for all students, staff and families:

Under current CDPH guidance, schools are allowed to re-open with Distance Learning at this time. El Rancho will monitor CDPH recommendations closely and make adjustments if necessary. Once on-campus instruction is allowed to resume, the following requirements will be implemented.

With the safety of students, staff, and the community as El Rancho’s top priority, procedures and policies will include:

Encouraging Minimal Contact, Physical Distancing, and Limiting Gatherings

- Physical distancing on campus
- Limited gatherings and groupings

- Offering late start and early release schedules
- Encouraging the use of outdoor space

Proactive Measures and Appropriate Responses for Illness and COVID-19 Cases

- Daily screening for fever and symptoms
- Separate room for students or staff with COVID-19 symptoms
- Potential of school closure

Personal Protective Equipment (PPE), Cleaning, and Sanitization

- Facial coverings and face shields (El Rancho will follow the current recommendations of the CDPH and OCHCA)
- Disposable masks and gloves
- Hand-sanitizing stations
- Daily Cleaning and Sanitizing

2. Flexible curriculum and instruction

Students have the option to maintain a full 7 period schedule or reduce down to 5 or 6 periods by removing an elective. Students have the option of 100% online learning for the entire 2020-2021 school year.

3. Emotional support and mental health

El Rancho recognizes that the situation surrounding COVID-19 may have caused uncertainty and anxiety. There may be widespread mental and emotional needs, and we pledge to support students, families and staff.

As we continue to navigate this unique time, El Rancho is committed to providing families with accurate and ongoing communication. Emails will be sent out on a regular basis, and both parents and students are encouraged to regularly visit our website and follow us on social media.

These are unprecedented times, but Coyotes are resilient, and together, we will get through this.

Distance Learning Bell Schedule

(100% online for all students based on CDPH monitoring list guidelines)

<u>Monday/Wednesday</u>	
Period 0	7:40-8:05
Period 1	8:30-9:15
Period 1 (student support)	9:15-9:45
Break	9:45-9:55
Period 3	10:00-10:45
Period 3 (student support)	10:45-11:15
Lunch	11:15-11:45
Period 5	11:50-12:35
Period 5 (student support)	12:35-1:05
Break	1:05-1:15
Period 7	1:20-2:05
Period 7 (student support)	2:05-2:35

Schedule Notes:

- The first/last week of school will be the same schedule as the Minimum Day schedule.
- There will be 5 additional Minimum Days following the Grading Day schedule.
- Friday schedule will be followed as below except -
- In the week where there is a school holiday, that subsequent Friday's schedule will be replaced with the missed day.
(For example: Monday is a holiday. That following Friday all students will follow their Monday schedule.)

<u>Tuesday/Thursday</u>	
Period 0	7:40-8:05
Period 2	8:30-9:15
Period 2 (student support)	9:15-9:45
Break	9:45 - 9:55
Period 4	10:00-10:45
Period 4 (student support)	10:45-11:15
Lunch	11:15-11:45
Period 6	11:50-12:35
Period 6 (student support)	12:35-1:05

Friday Schedule (online for all students):

Staff/Department Meetings and Planning Time	8:00 AM -9:00 AM
Period 0	9:00 AM-9:30 AM
Period 1	9:35 AM-10:05 AM
Period 2	10:10 AM-10:40 AM
Break	10:40 AM-10:55 AM
Period 3	11:00 AM-11:30 AM
Period 4	11:35 AM-12:05 PM
Lunch	12:05 PM-12:35 PM
Period 5	12:40 PM-1:10 PM
Period 6	1:15 PM-1:45 PM
Period 7	1:50 PM-2:20 PM

Special Bell Schedules

Minimum Day Schedule: 1st /Last Week

7:53 AM-8:20 AM	Period 0 (27 Minutes)
8:25 AM	First Bell
8:30 AM-9:24 AM	Period 1/2 (54 minutes)
9:29 AM-10:23 AM	Period 3/4 (54 minutes)
10:23 AM-10:38AM	Nutrition (15 minutes)
10:43 AM-11:10AM	Period 5 (27minutes)
11:15 AM-12:15 PM	Period 6/7 (55 minutes)

Schedule Notes:

- The first and last week of the school year are minimum days. This will allow our teachers professional development and training opportunities.

Minimum Day Schedule: Grading Day DL - Friday

8:00 AM-9:00 AM	Staff Meetings/Department Planning
9:00 AM-9:25 AM	Period 0 (25 minutes)
9:25 AM-9:50AM	Period 1 (25 minutes)
9:50 AM-10:15AM	Period 2 (25 minutes)
10:15 AM-10:40 AM	Period 3 (25 minutes)
10:40 AM-10:50 AM	Nutrition Break (10 minutes)
10:50 AM-11:15 AM	Period 4 (25 minutes)
11:15 AM-11:40 AM	Period 5 (25 minutes)
11:40 AM-12:05 PM	Period 6 (25 minutes)
12:05 PM-12:30 PM	Period 7 (25 minutes)

Schedule Notes:

- There are 5 days in the school year for teachers to complete grades for each quarter. One is at the end of the first three quarters, and two days at the end of the school year.

El Rancho Charter School

2020 - 2021 BELL SCHEDULE

Period 0	(45 minutes)	7:35	8:20
Warning Bell		8:25	
Period 1/2	(90 minutes)	8:30	10:00
Nutrition	(15 minutes)	10:00	10:15
Period 3/4	(90 minutes)	10:20	11:50
First Lunch	(35 minutes)	11:50	12:25
Period 5	(45 minutes)	12:25	1:10
Period 5	(45 minutes)	11:55	12:35
Second Lunch	(35 minutes)	12:35	1:10
Period 7/6	(90 minutes)	1:15	2:50

Friday Schedule: Distance Learning

8:00 AM -9:00 AM	Staff/Department Meetings and Planning Time
9:00 AM-9:30 AM	Period 0 (30 Minutes)
9:35 AM-10:05 AM	Period 1 (30 Minutes)
10:10 AM-10:40 AM	Period 2 (30 Minutes)
10:45 AM-11:15 AM	Period 3 (30 Minutes)
11:20 AM-11:50 AM	Period 4 (30 Minutes)
11:55 AM-12:25 PM	Lunch (30 Minutes)
12:30 PM-1:00 PM	Period 5 (30 Minutes)
1:05 PM-1:35 PM	Period 6 (30 Minutes)
1:40 PM-2:10 PM	Period 7 (30 Minutes)

Minimum Day Schedule: 1st /Last Week

7:53 AM-8:20 AM	Period 0 (27 Minutes)
8:25 AM	First Bell
8:30 AM-9:24 AM	Period 1/2 (54 minutes)
9:29 AM-10:23 AM	Period 3/4 (54 minutes)
10:23 AM-10:38AM	Nutrition (15 minutes)
10:43 AM-11:10AM	Period 5 (27minutes)
11:15 AM-12:15 PM	Period 6/7 (55 minutes)

Minimum Day Schedule: Grading Day DL - Friday

8:00 AM-9:00 AM	Staff Meetings/Department Planning
9:00 AM-9:25 AM	Period 0 (25 minutes)
9:25 AM-9:50AM	Period 1 (25 minutes)
9:50 AM-10:15AM	Period 2 (25 minutes)
10:15 AM-10:40 AM	Period 3 (25 minutes)
10:40 AM-10:50 AM	Nutrition Break (10 minutes)
10:50 AM-11:15 AM	Period 4 (25 minutes)
11:15 AM-11:40 AM	Period 5 (25 minutes)
11:40 AM-12:05 PM	Period 6 (25 minutes)
12:05 PM-12:30 PM	Period 7 (25 minutes)

Staff Office Hours
 from 7:45-8:15 Daily

Schedule Notes:

- Students will attend either Monday and Tuesday **OR** Wednesday and Thursday
- All students will be distance learning on Friday except -
- In the week where there is a school holiday, that subsequent Friday's schedule will be replaced with the missed day. (For example: Monday is a holiday. That following Friday all students will follow their Monday schedule.)